



# Oxhey Wood Weekly Newsletter

**Friday 16<sup>th</sup> September 2016**

## **Summary of 'meet the Head teacher' meeting**

If you were unable to attend the meeting the following is a summary of the information I shared:

Oxhey Wood has an open door policy; please speak to your child's teacher before or after school or come into the office where a member of the office team will arrange an appointment for you.

Health and Safety: Please make sure you sign in at the school office if you need to come into school for any reason. It is very important we know who is in the building in case of a fire.

This year the Senior Leadership team is myself, Mrs Stray, our four phase leaders; Mrs Douglas-Law, Miss Aitbenmoussa, Mrs Kent and Miss Bland and Mrs Caplan who is our strategic lead for Pupil Premium Grant.

We have also appointed Jules Riding as our Senior school based family support worker and learning mentor; she is available to meet parents and will support children in school including lunch and break times. Caroline Vine-Lott comes to Oxhey Wood once a week and is a family support worker from the South West Herts Partnership.

There will be a letter coming home asking if you would like to become a parent governor as we will have a vacancy from October. Governors have a strategic overview of the school rather than involvement in the day to day running of the school. If you would like more information please ask to see me.

I shared some of the school priorities for this school year:

- To continue to further raise standards in all subject areas.

- To review the school vision; later on this term we will be asking for pupil and parent views for this.
- Attendance and punctuality; it is important that children come to school every day and on time-there will be half termly certificates to recognise those children with good attendance.
- The behaviour and anti-bullying policy is being reviewed and new systems have been introduced to record any incidents. Assemblies have been focussed on children making the right or wrong choice. If children have made the wrong choice they will be spoken to away from other children to avoid children being labelled or humiliated.
- Assemblies have also focussed on 'Fair is not equal, fair is when everyone gets what they need'- we are an inclusive school and treat every child as an individual and want to make sure our children understand what this means.
- Mr Armstrong our school business manager continues to oversee a range of works to further improve the school; there will be work in the Early Years outside area, the school office will move to the front doors of the school and all toilets will be refurbished in school.

### **Reception routine at drop off**

If your child is in Reception you should have received a letter explaining the changes to the morning routine to enable parents to see other children into school.

### **Home School Agreement**

Attached to the newsletter is our home school agreement that teachers will be sharing with the children; please ask if there is anything on it you are not sure of. A copy of Hertfordshire term dates will be on the back of the home school agreement.

### **Attendance and Punctuality**

It is really important that all children come to school every day and on time. At the end of each half term certificates will be awarded to all children with attendance and punctuality of 95% and above, with a treat at the end of each term for all children with 100% attendance and punctuality. If you would like

support to ensure your child attends school every day please phone or make an appointment to see me.

### **Class Attendance of the Week**

The following classes had attendance of over 95%:

1TH – 98.7%

5MM & 6SB – 98.6%

1MH – 97.2%

5JB – 97.1%

4AH & 2LA – 97%

6CL – 96.4%

3KK – 96%

3PD – 95%

Well Done to all of those classes!

### **Year 6 application for Secondary places**

**If your child is in Year 6 you need to apply for their secondary school place by 31<sup>st</sup> October at [www.hertfordshire.gov.uk/admissions](http://www.hertfordshire.gov.uk/admissions), if you would like any support with this please ask at the school office.**

### **School Lunches**

Next week is week 1. If your child brings in a packed lunch please make sure they do not bring in peanut butter sandwiches or Nutella as we have children with severe allergies. Children in Years Reception –Year 2 are entitled to Universal Free School Meals and can have a free school lunch every day.

### **Dates for your diary for this term:**

**Parents Evening Tuesday 18<sup>th</sup> and Thursday 20<sup>th</sup> October**-(please note change of date)

Herts Catering food tasting Thursday 20<sup>th</sup> October after school

Harvest Celebration (parents very welcome) Thursday 20<sup>th</sup> October 9.15am

INSET day Friday 21<sup>st</sup> October

**Half term: Monday 24<sup>th</sup> October-Friday 28<sup>th</sup> October**

Early Years (Nursery and Reception) Christmas Celebration (parents very welcome) Monday 19<sup>th</sup> December (time to be confirmed)

KS1 and KS2 Christmas Celebration (parents very welcome) Wednesday 14<sup>th</sup>  
December 1.30pm and Thursday 15<sup>th</sup> December 9.15am  
**Term Ends Wednesday 21<sup>st</sup> December at 2pm**